

TOWN OF WINFIELD
August 17, 2022
REGULAR MONTHLY MEETING MINUTES

The meeting of the Town of Winfield Board was called to order at 7 p.m. by Supervisor Charles Osborn.

BOARD MEMBERS PRESENT:

Charles Osborn	----	Supervisor
Jay Kulczak	----	Councilman
Michael Peo	----	Councilman
Susan Korosec	----	Councilwoman
William Kwasniewski	----	Councilman

ALSO PRESENT:

Douglas Paul Jones	----	Superintendent of Highways
Tracy Donley	----	Town Clerk
Robert Royce	----	Park Commissioner
Keith Watkins	----	Zoning Board of Appeals Chairman

OTHERS PRESENT:

Anthony Gannon (West Winfield Star) & Scott Fortnam (Gates Cole Insurance)

General Fund claims #136 - #154 and Highway Fund claims #58 - #65 were listed on the Abstract of Voucher sheets.

- A motion was made by Councilman Kwasniewski and seconded by Councilman Peo to accept these Abstracts as presented.
 - The motion was carried unanimously.

The Supervisor's and Town Clerk's reports for July 2022 were audited by the Board Members present.

- A motion was made by Councilman Kulczak and seconded by Councilman Kwasniewski to accept the reports as audited.
 - The motion was carried unanimously.

The minutes from the Regular Board Meeting held July 13, 2022 were read and edited by each Board Member present.

- A motion was made by Councilman Kwasniewski and seconded by Councilwoman Korosec to accept these minutes as amended.
 - The motion was carried unanimously.

SUPERVISOR REPORT:

1. Supervisor Osborn stated he has started the budget process for 2023.

HIGHWAY SUPERINTENDENT REPORT:

1. Superintendent Jones stated Tanner Christian resigned to pursue other opportunities.

PARK COMMISSIONER REPORT:

1. Mr. Royce stated the car show is scheduled for Sunday, August 21, 2022 in the town park.

ZONING BOARD OF APPEALS:

1. Mr. Watkins stated he received the title to the Mack truck which did not have any liens on it.
2. Mr. Watkins stated Ray Donley gave him a variance application from Helen Case regarding a carport to be installed within 5 feet of property line. Mr. Watkins mailed Ms. Case a letter asking for more building details.
3. Mr. Watkins approached the village in regards to constructing a community center on the old Tanner site (South Street, across from Dollar General). Mr. Watkins spoke with John Pisek of the Herkimer County Industrial Development Association, EPA, USBA & the Oneida-Herkimer Community Foundation who will most likely give funds to a 501- C3 (charitable organization). He also spoke with Mr. Miller of Plainfield who mentioned the possibility of the village and town working together to build on the mentioned property. Mr. Watkins idea is to build a small pole barn style building (30x50) with doors to open in the summer months, power can be pulled from the charging station, small kitchen, restrooms. Plenty of parking across the street at Dollar General. Public would be able to rent the building.
 - a. Mr. Kulczak stated that August 10, 2022 NY Forward and Downtown Revitalization Project has approximately a \$300M fund. A letter of intent was written and a committee was created to tap into these available funds. The above description of the building and purpose of the building is exactly what the funds are to be used for. The town & village filled out the application together and wrote the letter of intent. An email was received stating the NYFDRP approved the application and the letter of intent. The next step is webinars and meetings on how to pursue the next step.

PLANNING BOARD:

1. Mr. Osborn stated he spoke with Georgie who gave a copy of the zoning book to the planning board and she has not heard back from them.

OLD BUSINESS:

1. Mr. Osborn contacted Mr. Forbes regarding the automobile bridge south side of the town park and the environmental concerns.
 - A motion was made by Councilwoman Korosec to hire Mr. Forbes and pay \$2,000 down payment to oversee the vehicle bridge construction, seconded by Councilman Peo.
 - The motion was carried unanimously.

2. Superintendent Jones reviewed the Precisionmatics damaged fence incident. He stated that Debbie Jones called him early in the morning stating that people were falling down in the Red Door parking lot and asked him if he could sand her parking lot. Mr. Jones did not think this was an out of the ordinary request as the town has sanded the Red Door parking lot since before Mr. Jones employment as Highway Superintendent. Mr. Jones thought Debbie still was the tax collector. As Superintendent Jones circled the Red Door, he clipped the fence. He said it looked like broken PVC and did not look like a lot of damage. Mr. Jones placed an insurance claim. The insurance company denied the claim. Councilwoman Korosec stated 11 days passed without knowledge of the incident, until Mr. Pustay reviewed Precisionmatics security cameras. Mr. Jones did not know the fence was property of Precisionmatics, he thought it belonged to the Red Door. Superintendent Jones offered to fix the fence if the town purchased the materials.
3. Councilman Kulczak reviewed an option for overhead doors for the new pavilion as currently overhead doors are costly and on backorder. The option is an industrial curtain, in the summer months it can be rolled up and in the winter months it is put down.

NEW BUSINESS:

1. Trash Day September 24, 2022 - paper shredding will be available.
2. Electric vehicle clean energy program - Mr. Osborn spoke with Carl Wheat who stated the card reader can be included in the program. Supervisor Osborn will look into this.
3. Councilwoman Korosec stated the NY Forward and Downtown Revitalization Project appears to have a lot of money available and this is a great opportunity for the village and town to work together to get something really nice for the community. We can look into the possibility of a big enough building to hold the court and police. She suggested additional funds from the Community Foundation dedicated to Southern Herkimer County along with Wessley Mary Ann Small Fund, and Brian Miller can help pull this together.

OTHER:

1. Scott Fortnam of Gates Cole Insurance presented an insurance quote from HCC Public Risk. All property insurance increased 4% versus the usual 2% due to the increased cost of building materials. Inland marine coverage increased over 10% due to the purchase of a new loader. General Liability & Employee Benefits is 1M per occurrence, up to 3M. Public Officials covered 1M and also covered under the umbrella. Cyber liability is available this year through a separate application. Excess liability 2M. Modifications will be made to add the new salt shed, remove the demolished pavilion (30x100) and add the John Deere loader. Supervisor Osborn will review equipment details with Cathy or Scott of Gates Cole Insurance.
2. Supervisor Osborn received an insurance quote from Dan Peo of McRorie-Peo Agency. Mr. Osborn will hold a special meeting and possibly Mr. Peo will be available to review.

The next Winfield Town Board Meeting will be held September 14, 2022 at 7 p.m.

There being no further business to come before the Board, Councilman Kwasniewski moved to adjourn, seconded by Councilman Peo.

- The motion was carried unanimously.

The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Tracy Donley
Town of Winfield, Clerk